

Protection of Children & Vulnerable Adults

The Committee of Trustees endeavours to keep the premises safe for use by children and vulnerable adults and has a duty to safeguard children and vulnerable adults who utilise the hall and its facilities and those who may encounter vulnerable users.

- However, CDVH Committee of Trustees does not supervise children or vulnerable adults as part of its function within the Committee and Disclosure & Barring Service (DBS) checks are not required for Trustees unless they are to have unsupervised access to children or vulnerable adults. Any suspicions or allegations of abuse against a child or vulnerable adult who attends the Hall should be made to the Chair of the Committee of Trustees cdvhchair@gmail.com who has the responsibility for immediately reporting those concerns to the relevant Local Authority Agency.
- It is the Hirers responsibility to read the CDVH Terms and Conditions of Hire, and Fire Safety Guidance when a booking is made and follow the rules and advice contained therein to promote the Health & Safety of all those attending the Hall.
- Hirers should note their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under 18 years of age.
- Hirers should note that they should adhere to age regulations regarding the classification for any film on show.
- Hirers should note that no gambling (other than raffles) shall be permitted on the premises.
- Organisations or Individuals hiring the hall for activities for children/vulnerable adults (other than private parties) are required to have Child Protection/Vulnerable adult's policy in place prior to the first booking.
- In addition, any User hiring the hall to provide a facility for Children [playgroups, for example] will be required to show their DBS disclosure certificate to the Booking Manager. Any delegation of that Hirer to other people to supervise the children is the responsibility of the Hirer and the Committee of Trustees will not vet these delegates for DBS disclosure.
- The only exception to the above is when the hall is hired out for a private children's party. The Committee of Trustees take no action to vet the person[s] hiring the hall for these one-off events.
- If the building is also in use by other groups at the time of your booking, you will need to be aware that other people may be opening and closing the doors at both the Front and the East exits and take appropriate steps to safeguard children or vulnerable adults in your group.
- Children are not allowed to play in the Hall grounds or on the car park.
- Children are not allowed in the kitchen.
- Hirers must ensure Risk Assessments includes the people involved have a clear understanding to help with the relevant duties in organising the responsibility for safety matters thus ensuring that you have prepared a safety plan, by planning for incidents and emergencies.